

REGULATIONS FOR USE



Certification Mark

1. GENERAL INFORMATION

1.1 These Regulations for Use define the general terms and conditions for granting authorisation to use the **Green Film (FIG.)** certification mark (hereinafter the "**Mark**") - reproduced in **Annex 1**. The Mark is owned by Trentino Sviluppo S.p.A., a single-member company (the Autonomous Province of Trento), with registered office in Rovereto (TN), via Fortunato Zeni n. 8.

1.2 Trentino Sviluppo S.p.A. (hereinafter the "Certifying Body") certifies that it meets the conditions set out in article 83, paragraph 2, of EU Regulation 2017/1001 and declares that it does not carry out any activity involving the supply of any of the certified products or services referred to in article 2.

1.3 The Certifying Body is responsible for authorising parties to use the Mark, which, having joined the certification system, apply for certification pursuant to art. 4. This power may be exercised either directly or by appointing other parties such as the Film Commissions and Film Funds operating at national and international level referred to in art. 3.2, always within the limits of art. 83, paragraph 2, of EU Regulation 2017/1001 (hereinafter, the "Appointed Parties" for brevity).

1.4 The parties authorised to use the Mark (hereinafter "Authorised Parties") are required to comply with these Regulations for Use, the breach of which will result in the penalties set out therein. The Certifying Body or Appointed Party verifies and monitors compliance with the Regulations both directly and by acquiring the declaration of compliance with these Regulations, issued by third-party control bodies, with the required specialist skills in environmental sustainability, appointed by the parties seeking authorisation to use the Mark (hereinafter, "Verifying Bodies" or, in short, "VB"). The Certifying Body has the right to suspend or withdraw the certification, in accordance with these Regulations.

1.5 The Certifying Body reserves the exclusive right to amend these Regulations, informing the Authorised Parties of the time limit for making all the consequent adjustments. Any change, amendment or correction to the Regulations will be promptly communicated to the European Union Intellectual Property Office (EUIPO) for the relevant annotations pursuant to article 88 of the Regulation on the European Trademark (RMUE).

2. PRODUCTS AND SERVICES COVERED BY THE CERTIFICATION MARK

2.1 Films for cinema and television; audio-visual recordings.

2.2 Advertising and promotion of films for cinema and television; production of commercials; production of films for advertising purposes.

2.3 Production of films, excluding advertising films; production of films for cinema; production of films for television; production of documentaries; production of music videos.

3. CERTIFICATION PROCESS - CRITERIA AND CHARACTERISTICS

3.1 The certification system identified by the "Green Film + FIG." mark was created to promote the environmental sustainability of cinema, television, web and audio-visual productions in general, including films and audio-visual recordings making up the final product (hereinafter "the Audio-visual Work", for brevity), through the application and observance, during all stages of production, of the criteria adopted in these Regulations for Use, in order to certify that these productions have been made in an eco-sustainable and environmentally-friendly manner.

3.2 This certification system, promoted by the Certifying Body, is intended, in particular, to be implemented both nationally and internationally upon delegation of the Certifying Body by the "Film Commissions" and "Film Funds", set up within public bodies or with public participation (Regions, Provinces, Municipalities, Chambers of Commerce, Development Consortia), with the aim of attracting film and audio-visual productions to a given area.

3.3 The certification system is aimed at certifying that a given Audio-visual Work has the characteristics described below and that it has been produced, promoted and advertised on the market, in compliance with the preliminary conditions or mandatory requirements (so-called "Pre-requisites") and optional requirements (so-called "Criteria") listed below, without prejudice to the application of articles 3.4, 3.5 and 3.6.

Pre-requisites

Pr 1 Sustainability Plan (first Pre-requisite):

The Sustainability Plan (hereinafter, the "Plan") must describe the Criteria chosen and adopted, from among those listed below, to make the Audio-visual Work environmentally-sustainable and must be sent to the Certifying Body or Appointed Party, the Verifying Body and each member of the production (crew and staff members), preferably via e-mail. The Plan must indicate the "*Green Film Manager*" or the person responsible for the application of the protocol adopted. The *Green Film Manager* must have at least two years' experience in the field of environmental consulting, to be proven by a curriculum vitae to be sent to the Certifying Body. All actions must be completed before starting the shoot.

The Sustainability Plan should include, for each Criterion, precise reference as to the actions to be taken on each set [for example, through a context analysis that highlights the fragile/critical aspects of the environment that characterise the area in which shooting will take place (such as protected areas, historical town centres, urban areas with heavy traffic, etc.) and the impact that the activities will have on these critical aspects, in order to indicate adequate solutions in the plan aimed at reducing this impact, both during shooting and once shooting is completed].

The main aim of the Plan is to involve all of the staff and crew members in implementing best environmental practices.

The *Green Film Manager* must hold a kick-off meeting for training purposes before the start of shooting, which must be attended by everyone involved in the actions to be implemented to protect the environment, including the *Mobility Manager*, and written minutes of the meeting must be drawn up. At this meeting specific information is to be

provided to each individual department: for example, drivers transporting people and goods should know in detail the plan for optimising transport and the need to use public transport whenever possible.

The Certifying Body and/or Appointed Party, if any, may send the Plan also to the Public Bodies involved, and in particular to the Municipal Boards, for information and/or collaboration purposes.

Pr 2 Transport Optimisation Plan (second Pre-requisite):

All aspects concerning transport must be overseen by a *Mobility Manager* or person responsible for drafting the Transport Organisation Plan and its implementation. This Transport Organisation Plan must be drawn up in writing by the *Mobility Manager* and sent to the Certifying Body or Appointed Party and the appointed Verifying Body before starting the shoot. It must include the Criteria adopted and list all the "technical" vehicles present on-set and the personal transport vehicles both on the set and for transfer of people from the set to accommodation facilities. The Transport Organisation Plan must therefore contain the following indications:

- number and type of vehicles used;
- an estimate of the number of trips to be made by each vehicle, divided into single journeys (e.g. itineraries, distances, quantity of fuel used, type of fuel);
- an estimate of the number of occupants per vehicle, divided into single journeys.

The aim is to optimise transport in an environmentally-sustainable way, in particular by preferring the use of environmentally-friendly vehicles, concentrating the movement of people so as to fully occupy the vehicles available and rationalising travel itineraries to avoid repeated or unnecessary journeys, possibly highlighting the impact of shooting on local traffic, especially if carried out in urban areas that are already congested.

During the shoot, the contents of the Plan must be kept in consideration and updated in the event of new demands, recording the data related to each trip.

Criteria

A. ENERGY SAVING (first criterion or CRITERION A)

Purpose: to ensure an efficient reduction of the environmental impact of the Audio-visual Work, limiting as much as possible polluting and climate-changing emissions and the waste of energy resources. To rationalise the use of resources while also favouring economic savings.

A.1 Temporary connections to the power distribution grid: the use only of power supplied via temporary connections to the power distribution grid, contacting local suppliers, without using portable generators [A temporary grid connection involves a fixed cost upon agreeing the contract and variable costs calculated on actual consumption in kilowatts per hour, which costs much less than using portable generators].

After the survey of each location, the competent energy supplier in the area hosting the shoot must be contacted in order to verify the possibility of a temporary connection.

A.2 Green Power (two possible options): i) the first option is to enter into contracts with energy suppliers that exclusively provide energy produced from renewable sources, with reference only to power utilities activated

directly for the Audio-visual Work; ii) the second option consists of producing energy directly from renewable sources, for example, by using stand-alone photovoltaic kits to recharge batteries [in both cases to demonstrate that the power used is 100% from renewable sources, to use supplies with a "Guarantee of Origin" certificate or to obtain a signed statement from the supplier regarding the renewability of all of the energy sources used to produce the electricity supplied to the Audio-visual Work].

A.3 LED lighting: to avoid the use of incandescent, halogen or fluorescent lighting systems. To use only lighting with LED technology [Incandescent, halogen and fluorescent lamp lighting systems consume much more electricity than LED lamps, and therefore negatively affect environmental sustainability and costs].

B. TRANSPORT AND ACCOMMODATION (second criterion or CRITERION B)

Purpose: to reduce polluting emissions deriving from travelling by motorised transport, through the selection of the vehicles to be used and a rational organisation of transfers, thus enabling a reduction of fuel consumption costs.

To reduce the environmental impact of the crew's accommodation, by choosing accommodation close to the shooting locations and with certified sustainable management.

B.1 Euro 5 vehicles: to exclusively use Euro 5 certified vehicles or vehicles similar to Euro 5 if this standard is not applicable.

B.2 Euro 6, hybrid, methane, LPG and/or electric vehicles: to exclusively use Euro 6, hybrid, methane, LPG and/or electric certified vehicles. This criterion refers only to passenger transportation. Criteria B1 and B2 may be combined in the case where vehicles intended for passenger transportation meet Criterion B2 and the remainder meet Criterion B1, in which case the relevant points are added together.

B.3 Accommodation: within 10km from the set: to select accommodation within a 10 km radius of the set, except when the sets are used for only one day of shooting. If there is no accommodation within 10 km of the set, to choose the accommodation closest to the set. [The choice of accommodation impacts on vehicle transfers and consequently on polluting emissions and fuel costs; for this reason, it is important to choose accommodation that is as close as possible to shooting locations. Arranging accommodation nearby also helps to simplify transport organisation in terms of time management and reducing the work-pace of the drivers involved].

B.4 Accommodation: certified accommodation facilities: to stay in sustainable facilities for at least 50% of the overnight stays, choosing from among the following options: accommodation with EMAS or EU Ecolabel certification (*Option 1*) or accommodation with ISO 14001 or other type I certifications (ISO 14024) (*Option 2*). [To find out which accommodation facilities are certified and any other information on the EU Ecolabel, visit: www.isprambiente.gov.it/it/attivita/certificazioni/ecolabel-ue/servizi-certificati.

To find out which hotels are registered and any other information on the EMAS Regulation, visit: www.isprambiente.gov.it/it/attivita/certificazioni/emas/la-registrazione-emas.

Also see the EcoAtlante produced by ISPRA, containing the tourist facilities with EMAS and EU Ecolabel certification, visit: <http://ecoatlante.isprambiente.it>.]

C. RESTAURANTS (third criterion or CRITERION C)

Purpose: to guarantee crew and staff members food that is both healthy and of good quality, yet that respects the environment by reducing, as far as possible, the production of waste from catering operations and CO2 emissions originating from organisational choices that are costly both from an environmental and an economic perspective.

C.1 Drinking water: Drinking water and of cold beverages can be provided on-set without the use of plastic bottles. When beverages are provided using cups (or other similar containers), the cups must not be disposable. For drinking water it is possible to exclusively use the local water supply network (*Option 1*) or to use free-standing water dispensers (*Option 2*) [The use of plastic water bottles and disposable cups produces waste on a daily basis, which needs to be disposed of in compliance with local waste differentiation laws that may vary depending on the location of the set. Avoiding such waste is an efficient environmental solution from both an economic and organisational perspective. Usually, the competent health authorities conduct constant monitoring of the area's water, guaranteeing the service's users the possibility of drinking potable water via taps and water-fountains; as an alternative, water can be dispensed using free-standing water dispensers that are, in any case, far more ecological than plastic bottles. The use of flasks or other personalised containers made of washable material by crew members is recommended. By respecting this criterion, it is also possible to indirectly reduce the use of motorised transport, both for the purchase of bottles of water and plastic cups and for the disposal of waste, thus reducing the consequences of CO2 emissions and fuel consumption].

C.2 Supply of meals: very often the catering service or field kitchen is provided by giving crew members individual portions of food to be eaten on-set (lunch-boxes), which leads to an increase in the production of waste. The key to meeting this criterion is therefore to eliminate lunch-boxes. There are two possible options: to eat meals exclusively in restaurants (*Option 1*), or to also or only use a catering or field kitchen service that does not use lunch-boxes but only of self-service distribution systems (*Option 2*).

As an exception, a quick snack may be consumed on-set (such as, for example, sandwiches or similar) when the shoot envisages non-stop hours. It is understood that this exception cannot be applied for more than 30% of the total number of shooting days. [The restaurant option is more sustainable than the catering service because the use of reusable tableware is always guaranteed, and the handling of waste is the responsibility of the restaurateur].

C.3 Reusable tableware: When a catering service or field kitchen is used to serve meals and beverages, only reusable tableware should be used (plates, cutlery and glasses) [The elimination of lunch-boxes for serving food is not enough to eliminate the problem of waste, because the catering service or field kitchen often includes the supply of disposable rather than reusable tableware].

C.4 Hot beverages on-set: Hot beverages on-set (coffee, tea, etc.) should be provided without the use of disposable cups and stirrers or plastic coffee capsules [The snack bar service offered on-set often requires the use of disposable cups for tea or coffee: compliance with this rating criterion means significantly reducing the production of packaging].

D. MATERIAL SELECTION (fourth criterion or CRITERION D)

Purpose: to use materials that respect the environment as far as possible, thus guaranteeing the well-being of both the locations and the people working on the set. To avoid wasting materials by finding efficient solutions for their reuse.

D.1 Certified suppliers and products: there are two options available for the construction of sets: to use only European Ecolabel certified paints or to contact at least one supplier of scenery materials that has EMAS certification (*Option 1*) or, if timber is used: to use only FSC and/or PEFC certified timber; or, if paints are used: to use only *Blauer Engel* or other type I certified paints (ISO 14024); or to contact at least one supplier of scenery materials that has ISO certification (*Option 2*).

[The use of local suppliers is recommended, as well as paying particular attention to the procedures for the disposal of materials, especially paints and their containers].

D.2 Recycled materials or materials deriving from reuse: to work together with firms and associations that offer set materials, props or costumes that are recycled or being reused, entering into an agreement for their supply or lease [Recycling and reuse are cornerstones of environmental sustainability]. The use of recycled or reused set materials, props or costumes can guarantee both ecological and economic savings. Compliance with the criterion does not depend on the quantity or the percentage of the recycled or reused set materials, props or costumes over the total amount of materials used by the Audio-visual Work].

D.3 Reuse of scene materials: at the end of a shoot, to make the reusable scenery materials, made specially for the Audio-visual Work, available for further use by other parties who should collect them, with the conclusion of an agreement with the parties providing for the transfer of these materials to them [At the end of a shoot, it will be necessary to decide what to do with materials that are still in good condition, favouring the ‘virtuous cycle’ of reuse and preventing them from becoming waste. To meet this criterion, only scenery materials made specifically by the Audio-visual Work to create a set (and therefore not the hiring of costumes or vehicles, for example) should be considered. Compliance with the criterion does not depend on the quantity or the percentage of the scenery materials transferred along the supply chain of reused materials over the total amount of materials used by the Audio-visual Work].

D.4 Paper-based communication: to reduce paper-based communication to a minimum for internal communications concerning daily agendas, journeys to be made with motorised vehicles and any other useful information to be communicated to the crew members, resorting to electronic communication as far as possible. In other cases where paper-based communication is indispensable, to use EU Ecolabel-certified paper or other type I labelling (ISO 14024).

E. WASTE MANAGEMENT (fifth criterion or CRITERION E)

Purpose: during the entire course of filming, to ensure the proper management of waste and to give priority to the recovery and recycling of materials rather than their disposal, hence further reducing the environmental impact of the Audio-visual Work.

E.1 Differentiated waste collection: to have differentiated waste collection on every set:

- equipping areas on-set and in the base camp with designated waste bins that bear clear instructions as to their use and are easily distinguishable;
- informing crew members in advance of the regulations in force concerning the disposal of waste;
- disposing of waste in accordance with the laws in force.

F. COMMUNICATION (sixth criterion or CRITERION F)

Purpose: to promote and advertise the Audio-visual Work also through communication events that publicly disseminate the industry's adoption of good practices linked to sustainability. To increase the public's awareness of issues concerning environmental sustainability.

F.1 Communicating sustainability: to implement initiatives to promote good practices adopted in order to render the Audio-visual Work sustainable, with the aim of increasing public awareness of issues concerning environmental sustainability. Communicating sustainability initiatives may include:

- the insertion of documents attesting to the green measures taken in the film's press kit;
- the production of a trailer/clip/backstage presenting good sustainability practices adopted;
- other verifiable initiatives proposed by the production company.

3.4 The adoption of the various Criteria leads to the awarding of a specific score, according to the tables in **Annex 2**.

3.5 For the purposes of certification, each Audio-visual Work must comply with the Pre-requisites, which are therefore essential and are not awarded any points.

3.6 The Audio-visual Work is awarded certification if it reaches a score of no less than twenty (20) points, without prejudice to the essential nature of the Pre-requisites. If the Production Company is EMAS registered, the minimum score to be achieved with the Criteria is reduced by five (5) points. The possession of the aforesaid Pre-requisites and the threshold of the aforesaid score are verified as compliant with the Regulations of Use by the Certifying Body (or Appointed Party) or by the Verifying Body and must be maintained for the entire duration of shooting.

3.7 The products or services being certified in relation to their geographical origin is expressly excluded, as set out in article 83, paragraph 1, of the Regulation on the European Trademark (RMUE).

4. PARTIES AUTHORISED TO USE THE EU CERTIFICATION MARK

4.1 Parties intending to certify an Audio-visual Work and consequently make use of the Mark must submit a specific application ("Application for Certification") to the Certifying Body or Appointed Party, according to the attached form (**Annex 3**), which can be found at the following link: www.green.film/it/come-funziona.

4.2 Individual or collective companies, co-operatives, consortia or associations carrying out production activities in the field of film, television, web and audio-visual productions in general may submit an application.

4.3 A list of Authorised Parties has been drawn up and can be found at the following link: www.green.film/it/film-certificati. This list is kept up-to-date by the Certifying Body.

5. CONDITIONS OF USE OF THE CERTIFICATION MARK AND PENALTIES IN THE EVENT OF NON-COMPLIANCE

5.1 The parties that have been awarded the certification of the Audio-visual Work ("Authorised Parties") obtain a certificate of Green Film certification for the Audio-visual Work from the Certifying Body and are simultaneously authorised to use the Mark ("Certificate").

5.2 The authorisation to use the Mark is granted on a non-exclusive basis. The Certificate must contain the personal data of the Authorised Party, the identification data of the Audio-visual Work that has been awarded certification and the date of issue of the authorisation to use the Mark.

5.3 The validity period of the authorisation to use the Mark is indefinite, unless it is cancelled or withdrawn.

5.4 The use of the mark referred to in the aforementioned authorisation is granted free-of-charge.

5.5 The authorisation to use the Mark and the related rights are not transferable or assignable.

5.6 The Approved Party undertakes, from the submission of the Application for Certification, to use the original graphics of the Mark shown in **Annex 1**, in the event that it obtains authorisation to use the Mark, and to comply with the rules of use laid down in these **Regulations for Use** and in the **Visual Identity Manual**, which can be found at the following link www.green.film/it/come-funziona. The updated versions of the Regulations for Use and the Visual Identity Manual, which can be found at the above link, will be applicable.

5.7 The Certifying Body will check and verify the correct use of the Mark and its logo, as well as full compliance with these Regulations for Use and the Visual Identity Manual.

5.8 If the Certifying Body (or Appointed Party), having carried out the due verifications, discovers an infringement of the aforementioned obligations by the Authorised Party, it will take immediate action in order to restore the correct use of the Mark, also by applying the penalties referred to in the following paragraph.

5.9 The penalty system is based on various levels of seriousness of the infringement, which may be:

- minor: when the good faith on the part of the Authorised Party is evident and the image of the Mark is not affected;
- serious: when the good faith of the Authorised Party is not evident and there is a genuine risk to the image of the Mark;
- very serious: when improper or fraudulent conduct on the part of the Authorised Party is evident that is damaging to the image of the Mark, as well as in the event of a repetition of minor infringements.

5.10 With regard to penalties, the recurrence of damage or the risk of damage to the image of the Mark is assessed and considered unilaterally by the Certifying Body and is not subject to review by the Authorised Party.

5.11 In the case of minor infringements, the Certifying Body sends the Authorised Party in question a written warning or reprimand with an indication of the measures to be taken to restore the correct use of the Mark. On the other hand, in the event of serious or very serious infringements, the Certifying Body applies the following penalties, without prejudice to any compensation for damages: i) suspension for serious infringements; ii) revocation of the Mark for very serious or serious but repeated infringements. The measures containing the penalties (suspension or revocation) and the related reasons are communicated to the Authorised Parties concerned via registered letter or other equivalent means.

6. RIGHTS AND OBLIGATIONS OF THE AUTHORISED PARTY

6.1 Authorisation to use the Mark is granted solely for the purpose of certifying the environmental sustainability of the Audio-visual Work and informing the public of the certification awarded for that Work. The following are therefore prohibited:

- A.** the use of the Mark for an audio-visual work other than the one that has been awarded Green Film Certification;
- B.** the use of the Mark for the certification of activities other than production, i.e. the production-cycle phase of the Audio-visual Work subject to Green Film Certification, with the exclusion therefore of the use and/or association of the Mark with other activities, such as pre-production (design of the audio-visual work with the screenplay, planning and preparation) and post-production (editing, publishing and communication).

6.2 The Authorised Party expressly acknowledges that the Mark is the exclusive property of the Certifying Body (Trentino Sviluppo S.p.A.) and undertakes: i) not to use and/or register, in its own name or through third parties, identical or similar trademarks for products and/or services that are identical or similar or in any case related to those for which the Mark is registered; and ii) not to use and/or register other distinctive signs, such as company names, domain names, signs, consisting of or including the name GREEN FILM for activities, products and/or services that are identical or similar or in any case related to those for which the Mark is registered.

6.3 The Authorised Party expressly acknowledges that the Mark is registered as a certification mark of the European Union and therefore can be validly used for the purposes set out in these Regulations for Use in the EU. Any extension of the registration of the Mark to new countries is decided by Trentino Sviluppo S.p.A. at its sole discretion. If the registration of the EU certification Mark is followed by further registrations of the mark in other non-EU countries, this authorisation will be automatically extended to the new titles and territories.

6.4 The Authorised Party undertakes to promptly inform the Certifying Party or Appointed Party in writing if it becomes aware of counterfeiting or misuse or acts of unfair competition involving the Mark by third parties. Authorisation to use the Mark in any case excludes any right of the Authorised Party to take legal action or out-of-court action in its own name to protect the Mark, as this right is reserved exclusively for Trentino Sviluppo S.p.A. at its sole discretion.

6.5 Any inactivity or tolerance on the part of the Certifying Body cannot be interpreted as a willingness to renounce its rights, nor may any time limitation

or acquisition of rights be attributed to the Authorised Party or third parties.

7. VERIFICATION METHODS OF THE CHARACTERISTICS AND MONITORING OF USE OF THE EU CERTIFICATION MARK

7.1 The existence of the Pre-requisites and the meeting of the Criteria indicated in art. 3 is checked by the Certifying Body or by Appointed Party directly or through Verifying Bodies. The aforesaid verification is carried out through an examination of the documentation submitted by the party requesting certification. On-set verifications are carried out during shooting, through special on-site visits to the set to ascertain the real-time state of affairs and compliance with the declarations made.

7.2 The verification method varies depending on the type of requirement to be checked and therefore differs in each case.

7.3 Verification of Pr 1 and on-set verification

Document verification. Produce the originals or copies of the following:

- Sustainability Plan (before starting the shoot);
- nomination and curriculum vitae of the *Green Film Manager* (before starting the shoot);
- e-mails sent to crew and staff members with the Plan attached;
- minutes of the kick-off meeting.

On-set verification. The on-set verification conducted by the Certifying Body or Appointed Party or Verifying Body is aimed at assessing the crew and staff members' effective knowledge of the Plan, by asking questions and observing behaviour.

7.4 Verification of Pr 2 and on-set verification

Document verification. Produce the originals or copies of the following:

- nomination of the appointed *Mobility Manager* (before starting the shoot);
- Transport Organisation Plan (before starting the shoot);
- logging of the data regarding fuel consumption, distance travelled and number of people travelling in each vehicle.

On-set verification. The purpose of the on-set verification conducted by the Certifying Body or Appointed Party or Verifying Body is to record the vehicles actually being used.

7.5 Verification of CRITERION A.1 and on-set verification

Document verification. Produce the originals or copies of the following:

- contracts entered into with the power supplier(s);
- the related invoices;
- a summary table of all sets and the corresponding references of power supply used in each one (supplier, contract).

On-set verification. The purpose of the on-set verification conducted by the Certifying Body or Appointed Party or Verifying Body is to make sure that no portable generators are being used.

7.6 Verification of CRITERION A.2 and on-set verification.

Document verification **Option 1.** Produce the originals or copies of the following:

- supply contract(s);
- power supplier's statement indicating the provenance of the renewable sources of all of the electricity supplied (under the contract); and/or the
- "Guarantee of Origin" certificate of the supply.

Document verification **Option 2.** Produce the originals or copies of the invoices for the purchase or rental of the production kits used and photographic evidence of their use.

On-set verification. The purpose of the on-set verification conducted by the Certifying Body or Appointed Party or Verifying Body is to verify the presence of the production kits used.

7.7 Verification of CRITERION A.3 and on-set verification.

Document verification. Produce the originals or copies of the invoices for the purchase or rental of the lighting systems used on which is indicated that they are LED technology-based, and photographic evidence of their use.

On-set verification. The purpose of the on-set verification conducted by the Certifying Body or Appointed Party or Verifying Body is to take note of the lighting systems actually used and to ensure that only permitted lighting systems are used.

7.8 Verification of CRITERION B.1 and on-set verification.

Document verification. Produce the originals or copies of the following:

- vehicle registration documents;
- rental contracts, if any.

On-set verification. The purpose of the on-set verification conducted by the Certifying Body or Appointed Party or Verifying Body is to take note of the vehicles actually used and to ensure that vehicles that are not allowed (Euro 4 or lower) are not being used.

7.9 Verification of CRITERION B.2 and on-set verification.

Document verification. Produce the originals or copies of the following:

- a list of the vehicles found- Euro 6, methane, LPG and/or electric;
- vehicle registration documents;
- rental contracts, if any.

On-set verification. The purpose of the on-set verification conducted by the Certifying Body or Appointed Party or Verifying Body is to take note of the vehicles actually used and ensure that vehicles that are not allowed (Euro 5 or lower) are not being used.

7.10 Verification of CRITERION B.3 and on-set verification.

Document verification. Produce the original or copies of the following:

- the list of accommodation facilities of the crew;
- the corresponding invoices (or similar proof) for the accommodation;
- the graphic evidence of the distance of accommodation from the set (example: maps/satellite photographs with distances indicated).

On-set verification. The purpose of the on-set verification conducted by the Certifying Body or Appointed Party or Verifying Body is to check the truthfulness of the declarations made, through the direct acquisition of information and data.

7.11 Verification of CRITERION B.4 and on-set verification.

Document verification. Produce the original or copies of the following:

- the list of hotels used;
- their certifications;
- a table summarising the number of nights stayed overall by the production;
- the invoices for accommodation.

On-set verification. The purpose of the on-set verification conducted by the Certifying Body or Appointed Party or Verifying Body is to check the truthfulness of the declarations made, through the direct acquisition of information and data.

7.12 Verification of CRITERION C.1 and on-set verification.

Document verification **Option 1.** Produce the originals or copies of the following:

- a list of the sets used for shooting and of the corresponding local network water network used for each set;
- the invoices for the purchase of flasks, washable cups or other non- disposable containers used to supply drinking water or a self-declaration stating that they have been previously purchased and reused for the production in question.

Document verification **Option 2.** Produce the originals or copies of the following:

- the invoices for the purchase of free-standing water dispensers;
- the invoices for the purchase of flasks, washable cups or other non- disposable containers used to supply drinking water.

On-set verification. The purpose of the on-set verification conducted by the Certifying Body or Appointed Party or Verifying Body is aimed at ensuring that the water is not supplied in plastic bottles or disposable cups (or other similar containers).

7.13 Verification of CRITERION C.2 and on-set verification

Document verification **Option 1.** Produce the originals or copies of the following:

- a list of the sets used for shooting and of the corresponding restaurants used for each set;
- the corresponding invoices of the restaurants.

Document verification **Option 2.** Produce the originals or copies of the contract or agreement entered into with the catering service or field kitchen, clearly indicating that the meals will never be served in lunch-boxes.

On-set verification. The purpose of the on-set verification conducted by the Certifying Body or Appointed Party or Verifying Body is aimed at verifying that the meals are not served using individual lunch-boxes and, if necessary, at ascertaining that the exceptional use of snacks consumed on-set is within the permitted limit of 30% of the total shooting days.

7.14 Verification of CRITERION C.3 and on-set verification.

Document verification. when using a catering service or a field kitchen, produce a copy of the contract entered into with the service supplier that must indicate also the type of tableware they will use for distributing the food, with a prohibition on using disposable tableware.

On-set verification. The purpose of the on-set verification conducted by the Certifying Body or Appointed Party or Verifying Body is to ensure that disposable tableware is not used.

7.15 Verification of CRITERION C.4 and on-set verification.

Document verification. Produce the originals or copies of the invoices for the purchase of washable cups and stirrers (hard plastic or ceramic cups) and ground coffee.

On-set verification. The purpose of the on-set verification conducted by the Certifying Body or Appointed Party or Verifying Body is to ensure that only the permitted supplies are used.

7.16 Verification of CRITERION D.1 and on-set verification.

Document verification Option 1 and Option 2.

For paints or wooden products, produce originals or copies of:

- a summary table of the supplies used to make the sets;
- the related invoices;
- the corresponding environmental certifications, among those required.

For certified suppliers, produce originals or copies of:

- the invoices of the suppliers of certified scenery material;
- the corresponding environmental certifications, among those required.

On-set verification. The purpose of the on-set verification activities conducted by the Certifying Body or Appointed Party or Verifying Body is to check the truthfulness of the declarations made, through the direct acquisition of information and data.

7.17 Verification of CRITERION D.2 and on-set verification.

Document verification. Produce the original or copies of the following:

- the invoices and/or contracts and/or transport documents and/or written agreements showing the use of recycled or reused scenery materials, props and costumes;
- in the case of recycled materials, proof of the recycled components (technical data sheets or similar);
- in the case of reused materials, evidence of previous use.

On-set verification. The purpose of the on-set verification conducted by the Certifying Body or Appointed Party or Verifying Body is to check the truthfulness of the declarations made, through the direct acquisition of information and data.

7.18 Verification of CRITERION D.3 and on-set verification.

Document verification. Produce the originals or copies of the invoices and/or transport documents and/or receipts countersigned by the recipient attesting to the transfer of reusable props to parties that guarantee their reuse (should the pick-up not have occurred yet, produce a statement signed by the party in charge of the pick-up stating its commitment to the pick-up and the list of materials to be picked up).

On-set verification. The purpose of the on-set verification conducted by the Certifying Body or Appointed Party or Verifying Body is to check the truthfulness of the declarations made, through the direct acquisition of information and data.

7.19 Verification of CRITERION D.4 and on-set verification

Document verification. Produce the originals or copies of a digital statement of the internal notices sent electronically and a self-declaration of the exclusive use of electronic notices whenever possible.

On-set verification. The purpose of the on-set verification conducted by the Certifying Body or Appointed Party or Verifying Body is to ensure that only essential notices are sent using paper.

7.20 Verification of CRITERION E.1 and on-set verification.

Document verification: supply photographic documentation that attests to the equipping of every set with differentiated waste disposal facilities; submit the originals or copies of the contracts entered into with the firms that have collected the waste and their invoices.

On-set verification. The purpose of the on-set verification conducted by the Certifying Body or Appointed Party or Verifying Body is to:

- ensure the presence of differentiated waste disposal containers on every set;
- ensure that the containers are used correctly (by random sampling, checking whether waste is disposed of in compliance with the differentiated waste disposal methods locally in force).

7.21 Verification of CRITERION F.1 and on-set verification.

Document verification. Produce the original or copies of the following:

- illustrative document to be inserted in the press-kit; and/or
- trailer/clip/backstage and proof of its distribution; and/or
- other relevant documents.

On-set verification. The purpose of the on-set verification conducted by the Certifying Body or Appointed Party or Verifying Body is to check the truthfulness of the declarations made, through the direct acquisition of information and data.

ANNEX 1



ANNEX 2**CRITERION A**
ENERGY SAVING

CRITERION A: Energy saving		Score
A1	Temporary connections to the power distribution grid	3
A2	Green power	3
A3	LED lighting	3

CRITERION B
TRANSPORT AND ACCOMMODATION

CRITERION B: Transport and accommodation		Score
B1	Euro 5 vehicles	1
B2	Euro 6, hybrid, methane, LPG and/or electric vehicles	4
B3	Accommodation: within 10km from the set	4
B4	Accommodation: certified accommodation facilities	max. 3
	<i>EMAS or European Ecolabel: 3 points</i>	
	<i>ISO 14001 and other ISO 14024 certifications: 2 points</i>	

CRITERION C
CATERING

CRITERION C: Catering		Score
C1	Drinking water	max. 4
		<i>local water network: 4 points</i>
		<i>free-standing water dispensers: 3 points</i>
C2	Supply of meals	max. 4
		<i>restaurants: 4 points</i>
		<i>catering without lunch-boxes: 1 point</i>
C3	Reusable tableware	2
C4	Hot beverages on-set	3

CRITERION D
MATERIAL SELECTION

CRITERION D: Material selection		Score
D1	Certified suppliers and products	max. 3
	<i>EMAS or European Ecolabel: 3 points</i>	
	<i>ISO 14001 and other type I certifications (ISO 14024): 2 points</i>	
D2	Recycled materials or materials deriving from reuse	1
D3	Reuse of scene materials	2
D4	Paper-based communication	1

CRITERION E
WASTE MANAGEMENT

CRITERION E: Waste management		Score
E1	Differentiated waste collection	4

CRITERION F COMMUNICATION

CRITERION F: Communication		Score
F1	Communicating Sustainability	max. 5
	<i>press kit document: 1 point</i>	
	<i>trailer/ clip/ backstage: 3 points</i>	
	<i>Initiative proposed by production: 1 point</i>	

ANNEX 3**APPLICATION FOR AUTHORISATION TO USE THE CERTIFICATION MARK**

I, the undersigned (name and surname) _____

legal representative of the Production Company _____

Address: _____

Telephone: _____ Email _____

Name and surname of the contact person of the Applicant: _____

hereby apply for

the authorisation to use the  certification mark for the following Audio-visual Work:

which will be shot on the following dates (indicate precise dates):

at the following locations:

indicate any aggravating factors from an environmental point of view below (for example, shooting in protected areas, shooting at night in residential areas, shooting in urban areas with heavy traffic, etc.):

undertake

- to guarantee that the Audio-visual Work complies with the two Pre-requisites or mandatory requirements set out in art. 3 of the Regulations for Use;
- henceforth, in the event that the Audio-visual Work is awarded the authorisation to use the Green Film Mark, to use the original graphics of the Mark shown in Annex 1 of the Regulations for Use and to comply with the rules of use provided in the Regulations for Use and in the Visual Identity Manual;

declare

- that the Production Company will send all the documentation necessary to prove compliance with the declarations made in Annex A of this application within one month from the last day of shooting;
- that the Production Company is willing to undergo an unannounced verification by an appointed party during the shooting of the Audio-visual Work;
- that the Verifying Body to be appointed for the verification process of the Audio-visual Work is:

attach

the Criteria selection form (Annex A).

Place and date, _____

Signature

Attached: valid identity document.

ANNEX A - CRITERIA SELECTION FORM

Production Company: _____

Title of the Audio-visual Work: _____

Contact person: Name and Surname: _____

Telephone: _____ Email: _____

CHECK-LIST

Select the chosen Criteria, indicating the related score in the column entitled "Declared" on the right.

The Criteria may be changed at a later date, provided that the change is communicated to the Certifying Body or Appointed Party, if any, at the same time as the submission of the Sustainability Plan.

A minimum of **20 points** is required.

PRE-REQUISITES (MANDATORY REQUIREMENTS): SUSTAINABILITY PLAN		Score	
			Declared
Pr1	Sustainability Plan	✓	
Pr2	Transport Optimisation Plan	✓	
CRITERION A: ENERGY SAVING		Score	
			Declared
A1	Temporary connections to the power distribution grid	3	
A2	Green power	3	
A3	LED lighting	3	

(continued on the next page)

CRITERION B: TRANSPORT AND ACCOMMODATION		Score	
			Declared
B1	Euro 5 vehicles	1	
B2	Euro 6, hybrid, methane, LPG and/or electric vehicles	4	
B3	Accommodation: within 10km from the set	4	
B4	Accommodation: certified accommodation facilities	max. 3	
	<i>Option 1:</i> EMAS or European Ecolabel: 3 points		
	<i>Option 2:</i> ISO 14001 and other ISO 14024 certifications: 2 points		
CRITERION C: CATERING		Score	
			Declared
C1	Drinking water	max. 4	
	<i>Option 1:</i> local water network: 4 points		
	<i>Option 2:</i> Free-standing water dispensers: 3 points		
C2	Supply of meals	max. 4	
	<i>Option 1:</i> restaurants: 4 points		
	<i>Option 2:</i> catering without lunch-boxes: 1 point		
C3	Reusable tableware	2	
C4	Hot beverages on-set	3	
(continued on the next page)			

CRITERION C: MATERIAL SELECTION		Score	
			Declared
D1	Certified suppliers and products	max. 3	
	Option 1: EMAS or European Ecolabel: 3 points		
	Option 2: ISO 14001 and other ISO 14024 certifications: 2 points		
D2	Recycled materials or materials deriving from reuse	1	
D3	Reuse of scene materials	2	
D4	Paper-based communication	1	
CRITERION E: WASTE MANAGEMENT		Score	
			Declared
E1	Differentiated waste collection	4	
CRITERION F: COMMUNICATION		Score	
			Declared
F1	Communicating Sustainability	max. 5	
	Press kit document: 1 point		
	Trailer/clip/backstage: 3		
	points		

Place and date, _____

The legal representative

STAMP